

To: All Members of the Council

When calling please ask for:

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Policy and Governance

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Calls may be recorded for training or monitoring

Date: 12 February 2016

Dear Councillors

COUNCIL - 16 FEBRUARY 2016

I refer to the agenda for the Council, on Tuesday, 16 February 2016 and now enclose the following papers which were marked To Follow in your agenda:

8.a Financial Strategy 2016/2017 (Pages 287 - 294)

Attached are the following documents:-

- i. a combined list of recommendations for the three budget reports;
- ii. an Updated Annexe 2 showing the current position as a result of the settlement being received following the Executive meeting; and
- iii. Special Expense – Annexe 7 as marked To Follow in the report.

8.d Council Tax Setting 2016/2017 (Pages 295 - 302)

To consider the report (including any information received since the meeting of the Executive).

Yours sincerely

Emma McQuillan
Democratic Services Manager

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FINANCIAL STRATEGY 2016/17 – 2019/20: GENERAL FUND BUDGET 2016/17

The Executive, having considered the comments from the Joint Overview and Scrutiny Committee, RECOMMENDS that

1. a 1.95% increase for Waverley's element of Council Tax for 2016/17 be agreed, or if the Government permits, the Band D equivalent charge be increased by £5;
2. the savings proposals as shown at Annexe 4 be implemented, including any staffing changes;
3. the growth proposals as shown at Annexe 4 be implemented, including any staffing changes;
- 3a. the staff pay award of 1% from 1 April 2016 be approved;
4. the changes to Fees and Charges be approved, as shown at Annexe 5;
5. the General Fund Budget for 2016/17, as amended by the above changes be approved;
6. £2million be transferred from the Revenue Reserve Fund in 2015/16 to the Asset Development Reserve with £1million earmarked for potential SANG site acquisition;
7. delegated authority be given to the Director of Finance and Resources and Portfolio Holder for Finance to make a decision on accepting a four year finance settlement from the Government if this is deemed to be advantageous for Waverley once the details are published;
8. in the event of Waverley's final grant settlement showing an improved position, and/or the Government allowing a £5 Band D council tax increase, the additional revenue be transferred to the business rates equalisation fund to mitigate the risk of reducing business rate income;
9. the Executive carries out a mid-year review of the General Fund Budget and takes any appropriate action in the light of the position at that time; and
10. the Financial Strategy, as set out at Annexe 1, be approved.

FINANCIAL STRATEGY 2016/17 – 2019/20: DRAFT GENERAL FUND CAPITAL PROGRAMME 2016/17

The Executive, having considered the comments from the Joint Overview and Scrutiny Committee, RECOMMENDS that

11. the list of Revenue Projects totalling £562,800 be approved, as shown at Annexe 2 to be included within the Revenue Estimates;

12. the 2016/17 General Fund Capital Programme totalling £2,587,750 be approved, as shown at Annexe 1;
13. the financing proposals for 2016/2017 in Annexe 1 be agreed; and
14. the budgets for schemes marked with an asterisk on the schedules be approved, but spending on these projects be subject to the agreement of the Director of Finance and Resources and Finance Portfolio Holder or the Executive if appropriate.

HOUSING REVENUE ACCOUNT BUSINESS PLAN, REVENUE BUDGET AND CAPITAL PROGRAMME 2016/17

Having considered the comments from the Joint Overview and Scrutiny Committee, the Executive RECOMMENDS that

15. a fundamental review of every budget within the Business Plan be undertaken before December 2016 to take account of the Government's legislative changes when the details are published;
16. subject to the new legislation being in force, the rent level of Council dwellings be reduced by 1% from the 2015/16 level with effect from April 2016 in compliance with the Welfare Reform and Work Bill 2015;
17. the weekly charge for garages rented by both Council and non-Council tenants be increased by 1.3% from April 2016;
18. the garages at Waggon Yard, Farnham be increased by 7% to reflect their prime town centre location;
19. the service charge in sheltered accommodation be increased by 50p/week from 7 April 2016;
20. the recharge for energy costs (as appropriate) be increased by 50p/week from April 2016, with a review being carried out in 2016/17 to assess changing energy prices;
21. fees and charges increases be agreed as set out in Annexe 6;
22. the proposals included on the List of Savings and Growth Items be implemented as shown at Annexe 5;
23. the resultant HRA Revenue Budget and Business Plan updated for 2016/17, which incorporate the above changes, be approved;
24. the total spend proposed in the 2016/17 Housing Revenue Account Capital Programme as shown at Annexe 8 be approved;
25. the indicative 2016/17 New Affordable Homes Programme be approved with specific scheme approvals to be sought when detailed costs are available;

26. the indicative 2016/17 Stock Improvement Programme be approved with specific scheme approvals to be sought when detailed costs are available; and
27. the financing of these programmes be approved in line with the resources shown.

Recommendation 28 is dealt with in detail at Agenda Item 8d as part of the Council Tax Setting report.

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Waverley Borough Council

Ref	2015/2016		2016/2017
No	Original Budget	Details	Proposed Budget
	(1)		(2)
General Fund Revenue Account Budget Summary 2016/2017			
	£		£
1	319,390	Monitoring & Returning Officer	339,850
2	2,150,110	Policy & Governance	2,152,790
3	1,858,790	Planning	1,815,240
4	(405,650)	Customer and Corporate Services	(591,330)
5	1,511,180	Finance	1,545,400
6	3,802,510	Community	3,674,520
7	2,074,820	Environment	1,660,630
8	886,260	Housing	895,050
9	(250,000)	Staff Vacancy	(200,000)
	11,947,410		11,292,150
10	140,000	Inflation Provision	235,000
11		Revenue Projects	422,800
12	£12,087,410		£11,949,950
13	(1,165,810)	Depreciation/Impairment Reversal	(1,357,430)
		Movement in Reserves - Contribution (from)/to:	
14	1,300,000	Revenue Contribution to Capital Programme	1,140,000
15	1,662,360	New Homes Bonus to invest to save reserve	2,080,580
16	100,000	Local Plan - contribution to reserve	80,000
17	20,000	Borough Elections Reserve	20,000
18	20,000	Insurance Reserve	20,000
19	(6,100)	Repairs and Renewals Reserve	
20	(82,880)	Posts funded from 14-15 Planning Income	
21	150,000	Business Rates Equalisation Reserve	400,200
22		Star Chamber Savings	(384,300)
23		Star Chamber Growth	323,000
24	£14,084,980	Waverley Spending Requirement	£14,272,000
		Financed by :-	
25	8,754,000	Council Tax <i>(includes 1.95% Council Tax increase in 16/17)</i>	9,124,000
26	1,573,560	Revenue Support Grant	765,000
27	1,817,640	Retained Business Rates	1,833,000
28	185,600	Business Rates in excess of Government Baseline	168,000
29	91,820	Council Tax Freeze Grant	0
30	1,662,360	New Homes Bonus	2,230,000
31		Transitional Grant	152,000
32	£14,084,980		£14,272,000

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2016/2017 COUNCIL TAX - EFFECT OF SPECIAL EXPENSE
(Based on 2016/2017 Estimates)

		Average	Haslemere	Other Parishes
Ref.		£	£	£
1	Average Band D Council Tax	166.91	166.91	166.91
2	Less: Cemeteries Costs	-	-	-
3	Basic Council Tax (before Parish Precept)	166.91	166.91	166.91
4	Add: Special Expense	-	-	-
5	Total Waverley Band D Council Tax	£166.91	£166.91	£166.91

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WAVERLEY BOROUGH COUNCIL

COUNCIL – 16 FEBRUARY 2016

Title:**COUNCIL TAX SETTING 2016/2017****[Wards Affected: All]**

Summary and Purpose

The purpose of this report is to enable the Council to make the necessary resolutions in relation to the setting of Council Tax for 2016/2017.

Waverley, as a billing authority for the purposes of Council Tax, is required to set its Council Tax before 11th March in the financial year preceding that for which the Council Tax is set. This report summarises all of the appropriate budgetary decisions that will have been taken to enable the level of Council Tax for 2016/2017 to be determined and specifies all of the individual levels of Council Tax for approval by the Council.

Introduction

1. In setting the Council Tax levels for 2016/2017 the Council must include all details of the precepting authorities' requirements and have considered and, where necessary, approved the following items:
 - (a) the Council Tax base for 2016/2017
 - (b) the Business Rates forecast for 2016/2017
 - (c) the Revenue Estimates for 2016/2017; and
 - (d) the total amount of Revenue Support Grant to be received.

Current Situation

2. At its meeting on 1 December 2015, and in accordance with the provisions of S84 of the Local Government Act 2003, the Executive approved the Council Tax base for Waverley and for each Town/Parish Council area for 2016/2017.
3. In addition, at the same meeting, and in accordance with the provisions of the Local Government Finance Act 2012, the business rates forecast for 2016/2017 was approved.
4. The Council, in approving the earlier budget reports, will have approved its Revenue Estimates for 2016/2017.
5. The Surrey County Council precept requirement for 2016/2017 is £68,038,022.05.

6. The Police and Crime Commissioner for Surrey precept requirement for 2016/2017 is £11,812,290.72.
7. Notifications of precept requirements have been received from all Town/Parish Councils and amount to £2,762,522.
8. A statement showing the resultant Council Tax at Band D, incorporating an average Parish/Town council tax charge is at Annexe 1.
9. It is now necessary to incorporate all the above-mentioned items in the calculation of the Council Tax charges and for the Council to pass the following recommendations in accordance with the requirements of Sections 31 to 36 of the Local Government Finance Act 1992 (the Act).

Recommendation

It is recommended that the Council agrees the following resolutions:-

28.1 The following amounts have been calculated for the Council for 2016/2017 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:

- | | |
|------------------------|---|
| (a) £74,616,830 | being the aggregate of the amounts that the Council estimates for the items set out in Section 31A 2 (a) to (f) of the Act taking into account all precepts issued to it by Parish Councils; |
| (b) £62,900,308 | being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act; |
| (c) £11,716,522 | being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 31A (4) of the Act, as its council tax requirement for the year; |
| (d) £218.41 | being the amount at (c) divided by 53,645.9, calculated by the Council in accordance with Section 31B (1) of the Act and rounded for administrative purposes, as the basic amount of its Council Tax for the year; |
| (e) £2,762,522 | being the aggregate amount of all special items referred to in Section 34 (1) of the Act; |
| (f) £166.91 | being the amount at (d) above less the result given by dividing the amount at (e) above by |

53,645.9 calculated by the Council in accordance with the Section 34 (2) of the Act and rounded for administrative purposes, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates;

(g) Part of Council's area

	£	
Alfold	215.89	being the amounts given by adding to the amount at (f) above the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.
Bramley	189.81	
Busbridge	192.45	
Chiddingfold	253.40	
Churt	216.84	
Cranleigh	220.60	
Dockenfield	189.32	
Dunsfold	228.70	
Elstead	196.89	
Ewhurst	224.14	
Farnham	226.74	
Frensham	215.88	
Godalming	224.74	
Hambledon	193.03	
Hascombe	211.18	
Haslemere	201.63	
Peper Harow	171.27	
Thursley	207.85	
Tilford	235.81	
Witley	224.33	
Wonersh	188.67	

(h)

Valuation Bands

<u>Part of the Council's Area</u>	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Alfold	143.92	167.91	191.90	215.89	263.86	311.84	359.81	431.78

Bramley	126.54	147.62	168.72	189.81	231.99	274.17	316.35	379.62
Busbridge	128.30	149.67	171.06	192.45	235.22	277.98	320.75	384.90
Chiddingfold	168.93	197.08	225.24	253.40	309.71	366.02	422.33	506.80
Churt	144.56	168.64	192.74	216.84	265.03	313.21	361.40	433.68
Cranleigh	147.06	171.57	196.08	220.60	269.62	318.64	367.66	441.20
Dockenfield	126.21	147.24	168.28	189.32	231.39	273.46	315.53	378.64
Dunsfold	152.46	177.87	203.28	228.70	279.52	330.34	381.16	457.40
Elstead	131.26	153.13	175.01	196.89	240.64	284.39	328.15	393.78
Ewhurst	149.42	174.32	199.23	224.14	273.95	323.76	373.56	448.28
Farnham	151.16	176.34	201.54	226.74	277.13	327.51	377.90	453.48
Frensham	143.92	167.90	191.89	215.88	263.85	311.82	359.80	431.76
Godalming	149.82	174.79	199.76	224.74	274.68	324.62	374.56	449.48
Hambledon	128.68	150.13	171.58	193.03	235.92	278.82	321.71	386.06
Hascombe	140.78	164.24	187.71	211.18	258.11	305.04	351.96	422.36
Haslemere	134.42	156.81	179.22	201.63	246.44	291.24	336.05	403.26
Peper Harow	114.18	133.20	152.24	171.27	209.33	247.39	285.45	342.54
Thursley	138.56	161.65	184.75	207.85	254.04	300.23	346.41	415.70
Tilford	157.20	183.40	209.60	235.81	288.21	340.61	393.01	471.62
Witley	149.55	174.47	199.40	224.33	274.18	324.03	373.88	448.66
Wonersh	125.78	146.73	167.70	188.67	230.60	272.52	314.45	377.34

being the amounts given by multiplying the individual amounts contained within (g) above by the number which, in the proportion set out in Section 5 (1) of the Local Government Finance Act 1992, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36 (1) of the Local Government Finance Act 1992 as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands. Waverley and Parish/Town charges are calculated separately then added together.

28.2 that it be noted that for 2016/2017 the Surrey County Council and the Police and Crime Commissioner for Surrey have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

	<u>Valuation Bands</u>							
	A £	B £	C £	D £	E £	F £	G £	H £
Surrey County Council	845.52	986.44	1,127.36	1,268.28	1,550.12	1,831.96	2,113.80	2,536.56
Surrey P.C.C	146.79	171.26	195.72	220.19	269.12	318.05	366.98	440.38

28.3 that, having calculated the aggregate in each case of the amounts at 28.1 (h) and 28.2 above, the Council, in accordance with Section 30 (2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the financial year commencing on 1st April 2016 for each of the categories of dwellings shown below:-

<u>Part of the Council's Area</u>	<u>Valuation Bands</u>							
	A £	B £	C £	D £	E £	F £	G £	H £
Alfold	1,136.23	1,325.61	1,514.98	1,704.36	2,083.10	2,461.85	2,840.59	3,408.72
Bramley	1,118.85	1,305.32	1,491.80	1,678.28	2,051.23	2,424.18	2,797.13	3,356.56
Busbridge	1,120.61	1,307.37	1,494.14	1,680.92	2,054.46	2,427.99	2,801.53	3,361.84
Chiddingfold	1,161.24	1,354.78	1,548.32	1,741.87	2,128.95	2,516.03	2,903.11	3,483.74
Churt	1,136.87	1,326.34	1,515.82	1,705.31	2,084.27	2,463.22	2,842.18	3,410.62
Cranleigh	1,139.37	1,329.27	1,519.16	1,709.07	2,088.86	2,468.65	2,848.44	3,418.14
Dockenfield	1,118.52	1,304.94	1,491.36	1,677.79	2,050.63	2,423.47	2,796.31	3,355.58
Dunsfold	1,144.77	1,335.57	1,526.36	1,717.17	2,098.76	2,480.35	2,861.94	3,434.34
Elstead	1,123.57	1,310.83	1,498.09	1,685.36	2,059.88	2,434.40	2,808.93	3,370.72
Ewhurst	1,141.73	1,332.02	1,522.31	1,712.61	2,093.19	2,473.77	2,854.34	3,425.22
Farnham	1,143.47	1,334.04	1,524.62	1,715.21	2,096.37	2,477.52	2,858.68	3,430.42
Frensham	1,136.23	1,325.60	1,514.97	1,704.35	2,083.09	2,461.83	2,840.58	3,408.70

Godalming	1,142.13	1,332.49	1,522.84	1,713.21	2,093.92	2,474.63	2,855.34	3,426.42
Hambledon	1,120.99	1,307.83	1,494.66	1,681.50	2,055.16	2,428.83	2,802.49	3,363.00
Hascombe	1,133.09	1,321.94	1,510.79	1,699.65	2,077.35	2,455.05	2,832.74	3,399.30
Haslemere	1,126.73	1,314.51	1,502.30	1,690.10	2,065.68	2,441.25	2,816.83	3,380.20
Peper Harow	1,106.49	1,290.90	1,475.32	1,659.74	2,028.57	2,397.40	2,766.23	3,319.48
Thursley	1,130.87	1,319.35	1,507.83	1,696.32	2,073.28	2,450.24	2,827.19	3,392.64
Tilford	1,149.51	1,341.10	1,532.68	1,724.28	2,107.45	2,490.62	2,873.79	3,448.56
Witley	1,141.86	1,332.17	1,522.48	1,712.80	2,093.42	2,474.04	2,854.66	3,425.60
Wonersh	1,118.09	1,304.43	1,490.78	1,677.14	2,049.84	2,422.53	2,795.23	3,354.28

Background Papers

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

COMPARATIVE COUNCIL TAX LEVELS

	Council Tax at Band D		
	2015/16	2016/17	% Increase on 2015/16
	£	£	
Surrey County Council	1,219.68	1,268.28	4.0%
Police & Crime Commissioner for Surrey	215.89	220.19	2.0%
Waverley Borough Council	161.91	166.91	3.1%
Council Tax at Band D excluding Parishes	<u>1,597.48</u>	<u>1,655.38</u>	3.6%
Parish/Town Council (average)	48.80	51.50	5.5%
Total Average Charge at Band D	<u><u>£1,646.28</u></u>	<u><u>£1,706.88</u></u>	3.7%

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